



State of Illinois
PROPERTY TAX APPEAL BOARD

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KEVIN L. FREEMAN
Chairman

MICHAEL I. O'MALLEY
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**Minutes of the
Property Tax Appeal Board
October 10th, 2023 – 10:00 a.m.
Springfield & Des Plaines, Illinois**

- 1. Roll Call:** Chairman Kevin Freeman, James Bilotta, Sarah Buckley, Dana Kinion, and Robert J. Steffen.
- Staff:** Michael O'Malley, Executive Director & General Counsel
Carol Kirbach, Acting Chief Administrative Law Judge
James Moffat, Chief Financial Officer & Human Resources Manager
David Suarez, Chief Information Officer
Kelly McAuliffe, Recording Secretary
- Guests:** In-person or call-in connections identified as follows:
- Eileen Sergo, Elliot & Associates, LTD
Jeffery Terry, Schmiedeskamp Robertson Neu & Mitchell LLP
Bo Turek
Michael Bullock, Property Tax Appeal Board
2 Anonymous Callers

Chairman Freeman convened the meeting at 10:00 a.m. and welcomed the Board Members and the Management Team to the Property Tax Appeal Board Meeting.

2. Approval of Minutes from Previous Meeting

Mr. Bilotta motioned to approve the Board Minutes of September 12th, 2023, as presented. Mr. Steffen seconded the motion, and it carried 5-0.

3. Adoption or Amendments to the Agenda

Chairman Freeman motioned to move Items a and b of the Discussion of Motions Section ahead of the Executive Directors Report. Mr. Steffen seconded the motion, which carried 5-0. The Board heard and voted on items a and b before the Executive Director's Report.

BOARD MEMBERS

Jim Bilotta
Frankfort

Robert J. Steffen
South Barrington

Dana D. Kinion
Springfield

Sarah Buckley
Chicago

4. Executive Director's Report

See Addendum A.

Chairman Freeman made a motion to accept the Executive Director's Report. Mr. Steffen seconded the motion, and it carried 5-0.

5. Discussion of Motions

- a. Menard, Inc.: #22-01199.001 thru .002-C-3 (Adams)

Mr. Bilotta motioned to deny the Motion to Vacate Default, finding that the movant failed to show good cause. The motion was seconded by Ms. Buckley, which carried 5-0.

- b. Highgate Partners: #22-27948.001 thru .002-C-2 (Cook) (Elk Grove)

Chairman Freeman moved to deny the extension request and dismiss the appeal for lack of evidence. Mr. Steffen seconded, and it carried 5-0.

- c. Timothy Johnson: #22-27138.001-R-1 (Cook) (New Trier)

Mr. Steffen moved to deny the extension request and dismiss the appeal for lack of evidence. Ms. Kinion seconded, and it carried 5-0.

- d. Lynne Swieton: #21-07844.001-R-2 (Lake)

Mr. Bilotta moved to grant the motion to reinstate the appeal, which Ms. Buckley seconded, carrying 5-0.

- e. Kevin Keeley: #22-03701.001-R-1 (St. Clair)

Ms. Kinion moved to deny the request to reinstate, Chairman Freeman seconded, and it carried 5-0.

6. Attachments

- a. **Attachment A** – Mr. Steffen moved to approve the attachment. Chairman Freeman seconded the motion, and it carried 5-0.

- b. **Attachment B** – Chairman Freeman moved to approve the attachment. Ms. Kinion seconded the motion, and it carried 5-0.

- c. **Attachment C** - Mr. Steffen moved to approve the attachment. Mr. Bilotta seconded the motion, and it carried 4-0. Chairman Freeman recused himself.

- d. Attachment D** – Chairman Freeman moved to approve the attachment. Mr. Steffen seconded the motion, and it carried 4-0. Mr. Bilotta recused himself.
- e. Attachment E** – Ms. Kinion moved to approve the attachment. Chairman Freeman seconded the motion, and it carried 4-0. Mr. Steffen recused himself.
- f. Attachment F** – Chairman Freeman moved to approve the attachment. Mr. Bilotta seconded the motion, and it carried 4-0. Ms. Kinion recused herself.
- g. Attachment G** – Mr. Steffen moved to approve the attachment. Mr. Bilotta seconded the motion, and it carried 4-0. Ms. Buckley recused herself.
- h. Attachment Z** – Mr. Bilotta moved to approve the attachment. Mr. Steffen seconded the motion, and it carried 4-0. Chairman Freeman recused himself from Item 16 and Ms. Buckley recused herself from Item 2

Workload Report

- a.** The Executive Director highlighted that staff closed 3,165 cases during the month.

6. Other Business

None

7. Adjournment

- a.** Mr. Steffen moved to adjourn the meeting at 10:31 a.m. Mr. Bilotta seconded the motion, carrying 5-0.

Respectfully Submitted,

/s/ Michael O'Malley

Michael I. O'Malley
Executive Director and General Counsel

Addendum A.



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Executive Director's Report October 2023

1. HR/Fiscal Update:
 - a. The Chief Administrative Law Judge job posting has closed. We had seven applicants. The applications are currently being reviewed by the subject matter expert and interviews will be scheduled as soon as possible.
 - b. We posted two Administrative Law Judge positions in both DPO and SPO, for a total of four.

2. IT Update: None.

3. Future Board Meetings:

Date	Location
November 14 th	Des Plaines
December 12 th	Springfield
Tentative 2024 Schedule	
January 2024	Des Plaines
February 2024	Des Plaines
March 2024	Springfield