



State of Illinois
PROPERTY TAX APPEAL BOARD

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KEVIN L. FREEMAN
Chairman

MICHAEL I. O'MALLEY
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**Minutes of the
Property Tax Appeal Board
October 11, 2022 – 10:00 a.m.
Springfield & Des Plaines, Illinois**

1. Roll Call: Chairman Kevin Freeman, Mr. James Bilotta, Sarah Buckley, Dana D. Kinion, and Robert J. Steffen.

Staff: Michael O'Malley, Executive Director and General Counsel
Steve Waggoner, Chief Administrative Law Judge
David Suarez, Chief Information Officer
David Eagan, PTAB Information Technology
Kelly McAuliffe, Recording Secretary
Phyllis McJunkins, Recording Secretary

Guests: Call-in connections identified as follows:

Michael Bullock, Property Tax Appeal Board
Unidentified caller – 2
Erik Wilson, Administrative Law Judge
Eleni Sianis, Administrative Law Judge
Claire Savaglio, Administrative Law Judge

Chairman Freeman convened the meeting at 10:00 a.m. and welcomed the Board Members and the Management Team to the Property Tax Appeal Board Meeting.

2. Approval of Minutes from Previous Meeting

Ms. Kinion made a motion to approve the Board Minutes of September 13th, 2022, as presented. Mr. Steffen seconded the Motion, and it carried 5-0.

3. Adoption or Amendments to the Agenda

Chairman Freeman made a motion to approve the agenda as presented; Ms. Kinion seconded the motion, which carried 5-0.

BOARD MEMBERS

Jim Bilotta
Frankfort

Robert J. Steffen
South Barrington

Dana D. Kinion
Springfield

Sarah Buckley
Chicago

4. Executive Director's Report

See Addendum A.

Chairman Freeman moved to approve the Executive Director's Report. Mr. Steffen seconded the Motion, and it carried 5-0.

5. Discussion of Motions

a. Development LLC: #21-07091-C-2 (DuPage)

Ms. Kinion made a motion to continue this matter to the November board meeting, PTAB to issue the correct letter to the appellant explaining the reason for the dismissal and offering the appellant 30 days to provide an explanation as to why the evidence was submitted late. The motion was seconded by Mr. Bilotta, and it carried 5-0.

b. Sidell & Kodjayan Properties, LLC: #20-39174-C-1 (Cook – Lake View)

Mr. Bilotta made a motion to grant the request to vacate the PTAB's decision of 09/20/22 and dismiss the appeal; Ms. Kinion seconded the motion, and it carried 5-0.

**c. Jon & Jennifer Groh: #17-02966-C-1 (Lake)
Jon & Jennifer Groh: #17-02963-C-1 (Lake)
Jon & Jennifer Groh: #17-02965-C-1 (Lake)**

Mr. Bilotta made a motion to reinstate the appeals and set the matters for hearing; Mr. Steffen seconded the motion, and it carried 5-0.

6. Attachments

a. Attachment A – Mr. Steffen moved to approve the attachment. Ms. Kinion seconded the Motion, and it carried 5-0.

b. Attachment B – Ms. Kinion moved to approve the attachment. Mr. Bilotta seconded the Motion, and it carried 5-0.

c. Attachment C - Ms. Kinion moved to approve the attachment. Mr. Steffen seconded the Motion, and it carried 4-0. Chairman Freeman recused himself.

d. Attachment D - Chairman Freeman moved to approve the attachment. Mr. Steffen seconded the Motion, and it carried 4-0. Mr. Bilotta recused himself.

e. Attachment E – Chairman Freeman moved to approve the attachment. Ms. Kinion seconded the Motion, and it carried 4-0. Mr. Steffen recused himself.

f. Attachment F – Chairman Freeman moved to approve the attachment. Mr. Steffen seconded the Motion, and it carried 4-0. Ms. Kinion recused herself.

g. Attachment G – Mr. Bilotta moved to approve the attachment. Mr. Steffen seconded the Motion, and it carried 4-0. Ms. Buckley recused herself.

h. Attachment Z – Chairman Freeman moved to approve the attachment. Mr. Bilotta seconded the Motion, and it carried 5-0.

7. Other Business

a. Chairman Freeman thanked Executive Director O’Malley for his leadership of PTAB and thanked Executive Director O’Malley and team for their work on the proposed rules regarding e-filing.

b. Mandatory e-filing for residential appeals is scheduled to start on 01/01/2023. We will need to change this date to 02/01/2023, to allow for proper notification. The Rules for E-filing will be published this week.

Chairman Freeman made a motion to publish the rules for e-filing with the recommended date change. Mr. Bilotta seconded the motion; and it carried 5-0.

c. No significant changes to website visits.

d. Approximately five more staff needed to reduce backlog.

e. A second request was submitted for the Des Plaines Office relocation.

f. Remote work is scheduled to end on 10/30/2022 and may be extended; based on Governor and Union negotiations.

8. Adjournment

a. Mr. Bilotta moved to adjourn the meeting at 10:28 a.m., Ms. Kinion seconded the Motion, carrying 5-0.

Respectfully Submitted,

/s/ Michael O’Malley

Michael I. O’Malley

Executive Director and General Counsel

Addendum A.



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**Executive Director's Report
October 2022**

1. HR/Fiscal Update:
 - a. HR: Three new ALJs started in our DPO.
 - Erik Wilson
 - Eleni Sianis
 - Claire Savaglio
 - b. Fiscal Update: No updates

2. IT Update:

E-filing – working with law firms to test the system.

3. Case Load as of 9/5/2022:

Open cases: 85,760
Dockets that need docketing: 874 (11 Downstate, 863 Cook)
Docket numbers assigned for 2022: 7 Downstate, 4 Cook
Docket numbers assigned for 2021: 7,552 Downstate, 14,087 Cook
Docket numbers assigned for 2020: 9,295 Downstate, 28,772 Cook
Docket numbers assigned for 2019: 9,628 Downstate, 35,250 Cook

Dockets that need initial review (MANA): 0 Downstate, 2,802 Cook
Dockets that need returned review (MARA): 0 Downstate, 4 Cook
Dockets that need evidence review (MAE): 2 Downstate, 112 Cook
Dockets ready to notify county (LCNOT): 14 Downstate, 192 Cook

4. Future Board Meetings:
 - a. The Governor has extended the disaster proclamation regarding COVID. The extension allows PTAB to continue to hold its Board meetings remotely.
 - b. Board member schedule for onsite Board member attendance at the respective offices for the year 2022:
 - Springfield – Dana Kinion
 - Des Plaines –
 - November – November 15th (Election Day on the 8th) – Robert

BOARD MEMBERS

Jim Bilotta
Frankfort

Robert J. Steffen
South Barrington

Dana D. Kinion
Springfield

Sarah Buckley
Chicago

Steffen.

- December – December 13th – Jim Bilotta.

The next meeting is scheduled for **10:00 AM, November 15th**.

BOARD MEMBERS

Jim Bilotta
Frankfort

Robert J. Steffen
South Barrington

Dana D. Kinion
Springfield

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Chicago