



**State of Illinois**  
**PROPERTY TAX APPEAL BOARD**

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MICHAEL I. O'MALLEY  
*Executive Director & General Counsel*

**Minutes of the**  
**Property Tax Appeal Board**  
**July 12, 2022 – 10:00 a.m.**  
**Springfield & Des Plaines, Illinois**

- 1. Roll Call:** Jim Bilotta, Sarah Buckley, Dana D. Kinion, and Robert J. Steffen.
- Staff:** Michael O'Malley, Executive Director and General Counsel  
Steven M. Waggoner, Chief Administrative Law Judge  
James Moffat, Chief Fiscal Officer & Human Resource Manager  
David Suarez, Chief Information Officer  
David Eagan, PTAB Information Technology  
Kelly McAuliffe, Recording Secretary  
Phyllis McJunkins
- Guests:** Call-in connections are identified as follows:
- Scott Ginsburg, Robbins, Schwartz, Nicholas, Lifton, & Taylor, Ltd.  
Michael Bullock, Property Tax Appeal Board  
Nick Jordan, Worsek & Vinon, LLP

Jim Bilotta convened the meeting at 10:00 a.m. and welcomed the Board Members and the Management Team to the Property Tax Appeal Board Meeting.

**2. Approval of Minutes from Previous Meeting**

Mr. Steffen motioned to approve the Board Minutes of June 14, 2022, as presented. Mrs. Kinion seconded the motion, and it carried 4-0.

**3. Adoption or Amendments to the Agenda**

**Item C from Section 5 - Discussion of Motion**

Grand Tower Energy Center LLC: #20-06868-I-3 (Jackson)

The Board acknowledged that Scott Ginsburg was present. Mr. Bilotta made a motion to move item C from Section 5 up in the agenda for discussion; Mrs. Kinion seconded the motion, which carried 4-0.

**BOARD MEMBERS**

Jim Bilotta  
*Frankfort*

Robert J. Steffen  
*South Barrington*

Dana D. Kinion  
*Springfield*

Sarah Buckley  
*Chicago*

Executive Director O'Malley informed all present for the meeting that Rule Section 1910-12 requires 10-days advanced written notice by any person who wants to address the Board during a meeting. The notice must include the name, address, phone number, and email of the individual wishing to address the Board and a summary of the topics to be presented. PTAB has not received any notice. Any communication from Mr. Ginsburg to this Board would be *ex parte* because the opposing party did not receive any notice.

Mr. Scott Ginsburg acknowledged item c was continued from a previous Board meeting. According to Mr. Ginsburg, his client will likely seek leave to appeal to the Supreme court due by July 22, 2022.

Mr. Bilotta moved to deny the Motion to Dismiss and grant the Intervenor a final 90-day extension; Mr. Steffen seconded the motion, which carried 4-0.

#### **4. Executive Director's Report**

See Addendum A.

Mr. Steffen moved to accept the Executive Director's Report. Ms. Kinion seconded the motion, and it carried 4-0.

#### **5. Discussion of Motions**

##### **a. First Midwest Bank: #21-01839-C-1 (Lake)**

Mr. Steffen moved to grant the Board of Review a final 120-day extension. Mr. Bilotta seconded the motion, and it carried 4-0.

##### **b. Covia Corp Utica Plant: #20-07934-I-3 (LaSalle)**

Mr. Steffen moved to grant both intervenors (District #120 and District #185) a final 180-day extension to submit evidence. Mrs. Kinion seconded the motion, and it carried 4-0.

##### **c. This item was moved up in the agenda – see above.**

##### **d. John T. Cooper: #21-06952-R-1 (Cass)**

Ms. Kinion made a motion to grant the Cass County Board of Review's Motion to Dismiss. Mr. Steffen seconded the motion, and it carried 4-0.

**6. Attachments**

- a. **Attachment A** - Mrs. Kinion moved to approve the attachment. Mr. Bilotta seconded the motion, and it carried 4-0.
- b. **Attachment B** – Mr. Steffen moved to approve the attachment. Mrs. Kinion seconded the motion, and it carried 4-0.
- c. **Attachment C** - Mr. Steffen moved to approve the attachment. Mr. Bilotta seconded the motion, and it carried 4-0.
- d. **Attachment D** – Mrs. Kinion moved to approve the attachment. Mr. Steffen seconded the motion, and it carried 3-0. Mr. Bilotta recused himself.
- e. **Attachment E** – Mr. Bilotta moved to approve the attachment. Mrs. Kinion seconded the motion, and it carried 3-0. Mr. Steffen recused himself.
- f. **Attachment F** - Mr. Bilotta moved to approve the attachment. Mr. Steffen seconded the motion, and it carried 3-0. Mrs. Kinion recused herself.
- g. **Attachment G** – Mr. Steffen moved to approve the attachment. Mrs. Kinion seconded the motion, and it carried 3-0. Ms. Buckley recused herself.
- h. **Attachment Z** - Mrs. Kinion moved to approve the attachment. Mr. Steffen seconded the motion, and it carried 4-0.

**7. Other Business**

- a. No other business

**8. Adjournment**

- a. Mrs. Kinion moved to adjourn the meeting at 10:19 a.m., Mr. Steffen seconded the motion, which carried 4-0.

Respectfully Submitted,

/s/ Michael O'Malley

Michael I. O'Malley

Executive Director and General Counsel

# **Addendum A**



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**Executive Director's Report**  
**July 2022**

1. HR/Fiscal Update:
  - a. HR: The ALJ applications have been sent to CMS to get graded. Once CMS finishes grading the applications, we will set up interviews.
  - b. Fiscal Update: No updates.
  - c. 40,000 cases closed celebration. We had lunch in both the SP and DP offices to celebrate closing 40,000 in the last FY.
  
2. IT Update:

E-filing – Dave Suarez needs to take some time off, so the “go-live” date may need to be pushed back.
  
3. Case Load as of 7/6/2022:

Open cases: 83,256  
Dockets that need docketed: 270 (0 Downstate, 270 Cook)  
Docket numbers assigned for 2021: 7,433 Downstate, 3,113 Cook  
Docket numbers assigned for 2020: 9,212 Downstate, 28,706 Cook  
Docket numbers assigned for 2019: 9,625 Downstate, 35,091 Cook
  
4. Future Board Meetings:
  - a. The Governor has extended the disaster proclamation regarding COVID. The extension allows PTAB to continue to hold its Board meetings remotely. This may change at the end of July.
  - b. Board member schedule for onsite Board member attendance at the respective offices for the year 2022:
    - Springfield – Kevin
    - Des Plaines –
      - **August (State Fair) – August 16<sup>th</sup>** – Jim Bilotta.
      - September – September 13<sup>th</sup> – Sarah Buckley.
      - October – October 11<sup>th</sup> – Kevin Freeman.
      - November – November 15<sup>th</sup> (Election Day on the 8<sup>th</sup>) – Robert Steffen.
      - December – December 13<sup>th</sup> – Jim Bilotta.

The next meeting is scheduled for **10:00 AM, Tuesday, August 16<sup>th</sup>**.

**BOARD MEMBERS**

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*Frankfort*

Robert J. Steffen  
*South Barrington*

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