



State of Illinois
PROPERTY TAX APPEAL BOARD

Wm. G. Stratton Office Bldg.
401 South Spring St., Rm. 402
Springfield, Illinois 62706
(T) 217.782.6076
(F) 217.785.4425
(TTY) 217.785.4427

MAURO GLORIOSO
Chairman

LOUIS G. APOSTOL
Executive Director & General Counsel

Suburban North Regional Office
9511 W. Harrison St., Suite LL-54
Des Plaines, Illinois 60016
(T) 847.294.4121
(F) 847.294.4799

**Minutes of the
Property Tax Appeal Board Meeting
Held on May 9, 2017
Springfield, Illinois**

- 1. Roll Call:** Chairman Mauro Glorioso; Jim Bilotta; Dana D. Kinion; Robert J. Steffen, and Kevin Freeman (via conference call).

Staff: Louis G. Apostol, JD, CAE, Executive Director & General Counsel;
Steve Waggoner, Chief Administrative Law Judge;
Dianne Lerman, Recording Secretary.

Mr. Glorioso convened the Meeting at 10:00 a.m. The Board congratulated Mr. Bilotta on his reappointment to the PTAB.

- 2. Approval of Board Minutes from April 11, 2017 Meeting.**

Mr. Steffen moved to approve the Board Minutes of April 17, 2017 as presented. Mrs. Kinion seconded the Motion and it carried 4-0.

- 3. Adoption or Amendments to the Agenda**

Mrs. Kinion moved to approve the Agenda as presented. Mr. Bilotta seconded the Motion and it carried 4-0.

Mr. Freeman joined the meeting at 10:10 a.m.

Mrs. Kinion moved to allow Mr. Freeman to participate in the Meeting via conference call. Mr. Bilotta seconded the Motion and it carried 4-0.

BOARD MEMBERS

Kevin L. Freeman
Chicago

Jim Bilotta (Acting)
Lockport

Robert J. Steffen
South Barrington

Dana D. Kinion (Acting)
Springfield

4. Executive Director's Report

Mr. Apostol reviewed PTAB's current operations and the FY17 Expense Report. He reported PTAB expended 75.5% of the approved budget through the first (10) months of the fiscal year. He again reported PTAB should finish FY17 under budget as part of an expense reduction initiative. He further reported on budget negotiations with the Legislature and Labor Relations / AFSCME are ongoing at this time but is confident an agreement will be forthcoming in May.

Mr. Apostol reported PTAB continues to use 75-day staff to assist in addressing PTAB's ever increasing workload. He again stated, 75-Day ALJs will continue to work at both the Des Plaines and Springfield offices. Mr. Apostol announced that Kelly Frederick reported to the Springfield office on April 17th and replaces Shawn Murphy who retired in December 2016. Mr. Apostol thanked Becky Hesse, Shawn Murphy and Shelli Richardson, who retired, but continue to work as 75-Day staff to assist in the transition of new staff. He further noted their contributions to the transition process are very much appreciated.

Mr. Apostol reported he will present PTAB's FY18 Budget Request to the Senate Appropriations Committee on Wednesday, May 10th in Springfield. He stated he will be joined by Chairman Glorioso and Becky Hesse. He again stated the FY18 Budget Request provides for full funding of all approved positions and the replacement and upgrade of IT and related equipment.

Mr. Apostol submitted the Final Audit Report from the Auditor General for review and discussion. It was noted the auditors recommended that due to the ever increasing workload, PTAB should work to secure additional resources to complete appeals within a more reasonable time frame. The Chairman further noted this was the only audit point indicated in the report and congratulated staff for excellent oversight of operations and systems.

Mr. Apostol reported he attended the April 18th DoIT Business/Directors Meeting in Chicago and will attend the DoIT Director's update again today in Springfield.

Mr. Apostol reported on his participation in the Governor's "Council of Counsels" meetings in Chicago on May 4th. He reported staff will attend the "Rapid Response Program" when scheduled.

Mr. Apostol reported PTAB continues to be current with all Governor's Office of Citizen Action inquiries and FOIA requests at this time.

Mr. Apostol reported on the progress of the PTAB scanning project. He reported staff has scanned approximately 14,000 (2016 tax year) appeals into the database in preparation for

future distribution of documents and the on-line filing project. He stated both David Suarez and David Egan will present a more comprehensive update under the “Other Business” section of the Agenda.

Mr. Apostol reminded the Board the next meeting is scheduled for Tuesday June 13th at 10:00 a.m., in Des Plaines.

Mr. Steffen moved to accept the Executive Director’s Report. Mrs. Kinion seconded the Motion and it carried 5-0.

5. Discussion of Motions

- a. Jay Hausler: #15-36076-R-1 (Cook – N. Chicago)
- Lazaro Nodarse: #15-36079-C-1 (Cook – W. Chicago)
- Lazaro Nodarse: #15-36087-C-1 (Cook – W. Chicago)
- Lazaro Nodarse: #15-36090-C-1 (Cook – W. Chicago)
- Susan McClelland: #15-36091-C-1 (Cook – W. Chicago)
- Susan McClelland: #15-36103-C-1 (Cook – W. Chicago)
- Maria G. Martinez: #15-36106-C-1 (Cook – W. Chicago)
- Gary Marks: #15-36109-R-1 (Cook – W. Chicago)
- Gary Marks: #15-36110-C-1 (Cook – W. Chicago)
- Mary M. Mack: #15-36111-R-1 (Cook – W. Chicago)
- Zofia Lutnicka: #15-36112-R-1 (Cook – W. Chicago)
- BeeZee Body Shop: #15-36113-R-1 (Cook – Niles)
- Peter Tomaselli: #15-36117-C-2 (Cook – N. Chicago)
- Saverio Truglia: #15-36119-R-1 (Cook – W. Chicago)
- Joe Spence: #15-36120-R-1 (Cook – W. Chicago)
- Edward Simon: #15-36121-I-2 (Cook – W. Chicago)
- Ralph Samek: #15-36122-R-1 (Cook – W. Chicago)
- Lazaro Nodarse: #15-36124-R-1 (Cook – W. Chicago)
- Michael Stein: #15-36127-C-2 (Cook – N. Chicago)
- Lazaro Nodarse: #15-36135-C-1 (Cook – W. Chicago)
- Marion Parry: #15-36137-C-2 (Cook – N. Chicago)
- Yasko Odagiri: #15-36138-R-2 (Cook – N. Chicago)
- Lazaro Nodarse: #15-36139-C-1 (Cook – W. Chicago)
- Eunok Joo: #15-36142-R-1 (Cook – W. Chicago)
- Jackson Halsted Bldgs, LLC: #15-36143-C-2 (Cook – W. Chicago)
- Aurelio Guzman: #15-36147-C-1 (Cook – W. Chicago)
- Aurelio Guzman: #15-36152-C-1 (Cook – W. Chicago)
- Alex Gordon: #15-36154-R-1 (Cook – W. Chicago)
- Ada A. Giron: #15-36157-C-1 (Cook – W. Chicago)
- Lazaro Nodarse: #15-36162-C-2 (Cook – W. Chicago)

Lazaro Nodarse: #15-36163-C-1 (Cook – W. Chicago)
Lazaro Nodarse: #15-36164-C-1 (Cook – W. Chicago)
Mike Dokich: #15-36165-R-1 (Cook – W. Chicago)
Mary M. Mack: #15-36166-R-1 (Cook – W. Chicago)
Mary M. Mack: #15-36167-R-1 (Cook – W. Chicago)
Juan Giron: #15-36169-C-1 (Cook – W. Chicago)
Lockett: #15-36170-C-1 (Cook – W. Chicago)
Rogelio Llamedo: #15-36171-C-1 (Cook – W. Chicago)
Rogelio Llamedo: #15-36172-C-1 (Cook – W. Chicago)
Pam Komarewich: #15-36173-R-1 (Cook – W. Chicago)
Rogelio Llamedo: #15-36174-R-1 (Cook – W. Chicago)
Laura Llamedo: #15-36175-R-1 (Cook – W. Chicago)
Su Ping Lu: #15-36176-C-1 (Cook – S. Chicago)
Old Triangle Condo Assn.: #15-36177-R-1 (Cook – W. Chicago)
Budi Kusnoto: #15-36178-C-1 (Cook – S. Chicago)
Martin Jaeger: #15-36179-R-1 (Cook – S. Chicago)
Amanda Chen: #15-36181-R-1 (Cook – S. Chicago)
711 W. 31st St. Condo Assn.: #15-36182-R-1 (Cook – S. Chicago)
Lazaro Nodarse: #15-36183-C-2 (Cook – W. Chicago)
Richard Stubing: #15-36184-R-1 (Cook – W. Chicago)
Alejandro Rodriguez: #15-36185-C-1 (Cook – W. Chicago)
Tsonis: #15-36186-C-1 (Cook – S. Chicago)
John Sebastian: #15-36187-C-1 (Cook – S. Chicago)
David Ruan: #15-36188-R-1 (Cook – S. Chicago)
Theodore Mark: #15-36189-C-1 (Cook – S. Chicago)
Theodore Mark: #15-36191-I-1 (Cook – S. Chicago)
Su Ping Lu: #15-36193-C-1 (Cook – S. Chicago)
Laura L. Llamedo: #15-36194-R-1 (Cook – W. Chicago)
Cornelia Baldwin: #15-36221-R-2 (Cook – N. Chicago)
156 W. Superior Condo Assn.: #15-36223-R-1 (Cook – N. Chicago)
Anh Troung: #15-36225-C-1 (Cook – S. Chicago)
Landise: #15-36227-C-1 (Cook – W. Chicago)
Raymond Kohl: #15-36228-R-1 (Cook – W. Chicago)
Lockett: #15-36232-C-1 (Cook – West Chicago)
Lockett: #15-36234-C-1 (Cook – W. Chicago)
Ludovice: #15-36235-R-1 (Cook – W. Chicago)
Ludovice: #15-36236-R-1 (Cook – W. Chicago)
Maria Lungu: #15-36237-C-1 (Cook – W. Chicago)
Mohammed A. Hussain: #15-36240-R-1 (Cook – Niles)
Rogelio Llamedo: #15-36252-C-1 (Cook – W. Chicago)
Rogelio Llamedo: #15-36253-R-1 (Cook – W. Chicago)
Rachelle M. Miller: #15-36254-R-2 (Cook – N. Chicago)
Erwin Helfer: #15-36471-R-1 (Cook – N. Chicago)

Marion Parry: #15-37008-C-2 (Cook – N. Chicago)
Gross: #15-37009-R-2 (Cook – N. Chicago)
Terry Grimm: #15-37010-R-2 (Cook – N. Chicago)
Anne Gordon: #15-37011-R-2 (Cook – N. Chicago)
Geneva Terrace Homeowners Assn.: #15-37020-R-1 (Cook – N. Chicago)
Les Teichner: #15-37361-C-1 (Cook – N. Chicago)
Trigg Thorstenson: #15-37362-R-1 (Cook – N. Chicago)
Colegrove LLC: #15-37373-C-2 (Cook – S. Chicago)
Theodore Mark: #15-37374-C-1 (Cook – S. Chicago)
Kirit Bhatt: #15-37375-C-1 (Cook – W. Chicago)
Eric Bladholm: #15-37377-I-1 (Cook – W. Chicago)
Cedar Realty: #15-37378-R-1 (Cook – W. Chicago)
Hudson Development Corporation: #15-37381-C-2 (Cook – W. Chicago)
Geraldine Hurt: #15-37382-R-1 (Cook – W. Chicago)
Damon LaPorte: #15-37386-R-1 (Cook – W. Chicago)
Laura L. Llamedo: #15-37387-C-1 (Cook – W. Chicago)
Rogelio Llamedo: #15-37388-C-1 (Cook – W. Chicago)
Evan Tyler: #15-37382-C-1 (Cook – W. Chicago)
Rogelio Llamedo: #15-37396-C-1 (Cook – W. Chicago)
Manfred Lopez: #15-37398-C-1 (Cook – W. Chicago)
Pierre Meunier: #15-37400-R-1 (Cook – W. Chicago)
Lazaro Nodarse: #15-37402-C-1 (Cook – W. Chicago)
Lazaro Nodarse: #15-37404-C-1 (Cook – Jefferson)
Anoosh Varda: #15-37408-C-1 (Cook – W. Chicago)
Yadegar Varda: #15-37410-C-1 (Cook – W. Chicago)
Jack Witkowski: #15-37411-R-1 (Cook – W. Chicago)
George Zaremba: #15-37412-I-2 (Cook – W. Chicago)

Mr. Bilotta moved to grant a final 30-day extension in each of the appeals listed above. Mr. Steffen seconded the Motion and it carried 5-0.

- b. Juno Partners: #15-06700-C-3 (DuPage)

Mrs. Kinion moved to grant a final 30-day extension. Mr. Glorioso seconded the Motion and it carried 5-0.

- c. Mary Mikros: #15-37106-R-2 (Cook – N. Chicago)

Mr. Bilotta moved to grant a final 60-day extension. Mr. Steffen seconded the Motion and it carried 5-0.

- d. Hyatt International Realty Inc.: #15-38078-R-1 (Cook – Bloom)

Mr. Bilotta moved to grant a final 45-day extension. Mr. Steffen seconded the Motion and it carried 5-0.

- e. GB Properties: #15-38109-C-2 (Cook – Hanover)

Mr. Steffen moved to grant a final 60-day extension. Mr. Glorioso seconded the Motion and it carried 5-0.

- f. American Enterprise Bank: #15-37437-R-1 (Cook – Bloom)
1846 North Sedgwick Homeowners Assoc.: #15-37527-R-1 (Cook – N. Chicago)
CocoMuck LLC: #15-37547-C-1 (Cook – N. Chicago)
Funk Forging Company: #15-37548-I-1 (Cook – Bloom)
Imelda Fierro Byline Bank: #15-37645-C-1 (Cook – Hanover)
Bernard E. Cavitt: #15-37648-I-1 (Cook – Hanover)
Shared Imaging, LLC: #15-37649-I-1 (Cook – Hanover)
Paul Tsakiris: #15-37650-R-1 (Cook – Jefferson)
Veronica Papavero: #15-37668-R-1 (Cook – N. Chicago)
American Enterprise Bank: #15-37669-R-1 (Cook – Bloom)
Imelda Fierro Byline Bank: #15-37670-C-1 (Cook – Bloom)
Touhy Avenue Operating Co.: #15-37874-C-1 (Cook – Jefferson)
Imperial Realty Co.: #15-37877-C-2 (Cook – Jefferson)
RCS Management: #15-37878-C-1 (Cook – W. Chicago)
KJR, Ltd.: #15-37915-I-1 (Cook – Hanover)
Schorsch Village: #15-38559-R-1 (Cook – Jefferson)
Frank J. Capaci: #15-38561-I-2 (Cook – Hanover)

Mr. Steffen moved to grant a final 60-day extension in each of the appeals listed above. Mr. Glorioso seconded the Motion and it carried 5-0.

- g. Chun Kao: #15-36935-C-1 (Cook – Niles)
AJ & C Holdings, LLC: #15-38522-R-1 (Cook – Jefferson)

Mr. Steffen moved to grant a final 60-day extension in each of the appeals listed above. Mr. Glorioso seconded the Motion and it carried 5-0.

- h. WFO REO 2014-02, LLC: #15-36609-C-1 (Cook - Niles)

Mr. Steffen moved to grant a final 60-day extension in each of the appeals listed above. Mr. Glorioso seconded the Motion and it carried 5-0.

- i. T.J. Donlin: #15-05863-I-2 (DuPage)

Mr. Bilotta moved to grant a final 60-day extension. Mr. Glorioso seconded the Motion and it carried 5-0.

- j. Paul Prikler: #15-35941-C-1 (Cook – W. Chicago)
J.L. Steele: #15-35953-C-1 (Cook – W. Chicago)
Ibrahim Shaban: #15-35957-C-1 (Cook – W. Chicago)
Irene Reyes: #15-35976-C-1 (Cook – W. Chicago)
Gustavo Oroza: #15-35980-C-1 (Cook – W. Chicago)
Jaroslaw Hankewych: #15-35987-C-1 (Cook – W. Chicago)
Demetrus Griffin: #15-35996-C-1 (Cook – W. Chicago)
Berna Florian: #15-35998-C-1 (Cook – W. Chicago)
Mieczyslaw Fita: #15-36001-C-1 (Cook – W. Chicago)
Juana Boksa: #15-36014-C-1 (Cook – W. Chicago)
GRG Partnership, LLC: #15-37864-I-1 (Cook – S. Chicago)
Olivia Quezada: #15-37867-R-1 (Cook – S. Chicago)

Mr. Glorioso moved to grant a final 30-day extension in each of the appeals listed above. Mrs. Kinion seconded the Motion and it carried 5-0.

- k. Fair Havens Christian Homes: #15-00406-C-3 (Macon)

Mrs. Kinion moved to grant the Macon County Board of Review a final 90-day extension. Mr. Bilotta seconded the Motion and it carried 5-0.

- l. Fox River Hospitality, Inc.: #15-01495-C-3 (Kane)

Mr. Bilotta moved to grant a final 60-day extension to the Kane County Board of Review. Mr. Steffen seconded the Motion and it carried 5-0.

- m. Billy Andrews: #15-06689-R-1 (Wayne)

Mr. Glorioso moved to grant a final 30-day extension to the Wayne County Board of Review. Mrs. Kinion seconded the Motion and it carried 5-0.

- n. Mid South Capital Inv Group, Inc.: #15-06511-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06512-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06513-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06514-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06515-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06516-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06517-R-1 (Jackson)

Mid South Capital Inv Group, Inc.: #15-06594-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06596-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06597-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06744-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06745-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06746-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06747-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06748-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06749-R-1 (Jackson)
Mid South Capital Inv Group, Inc.: #15-06750-R-1 (Jackson)

Mr. Glorioso moved to grant a final 30-day extension to the Jackson County Board of Review in each of the appeals listed above. Mrs. Kinion seconded the Motion and it carried 5-0.

- o. Bridge Development Partners, LLC: #15-02412-C-3 (Lake)

Mrs. Kinion moved to grant a final 60-day extension to Intervenor, Woodland S.D. #50. Mr. Glorioso seconded the Motion and it carried 5-0.

- p. Aegis Palatine LLC: #08-30999-C-3 (Cook – Palatine)

Mrs. Kinion moved to grant a final 60-day extension to Intervenor, Palatine C.C.S.D. #15. Mr. Glorioso seconded the Motion and it carried 5-0.

- q. Grand Tower Energy Center, LLC: #14-03445-I-3 (Jackson)

Mr. Bilotta moved to grant a final 120-day extension to Intervenor, Shawnee C.U.S.D. #8. Mr. Steffen seconded the Motion and it carried 5-0.

- r. Garfield Condominium Association: #15-21365-R-2 (Cook – Oak Park)

Mr. Glorioso moved to grant a final 60-day extension to Intervenor, Oak Park S.D. #97. Mrs. Kinion seconded the Motion and it carried 5-0.

- s. Thomas G. Schultz: #15-35202-C-2 (Cook – Bloom)

Mr. Bilotta moved to grant a final 90-day extension to Intervenor, Brookwood S.D. #167. Mr. Glorioso seconded the Motion and it carried 5-0.

- t. Excalibur Construction, Inc.: #15-35060-R-2 (Cook – Bloom)

Mrs. Kinion moved to grant a final 45-day extension to Intervenor, Sunnybrook S.D. #171. Mr. Steffen seconded the Motion and it carried 5-0.

- u. Best Buy #1426: #15-00220-C-2 (Madison)
Home Depot: #15-00272-I-3 (Madison)

Mr. Bilotta moved to grant a 60-day extension to Intervenor, Edwardsville C.U.S.D. #7, in each of the appeals listed above. Mr. Steffen seconded the Motion and it carried 5-0.

- v. IUOE Local 399: #15-33257-C-2 (Cook – South Chicago)
UIR Campus & Tower, LLC: #15-34172-I-3 (Cook – W. Chicago)
The Pepper Companies, Inc.: #15-34194-C-3 (Cook – N. Chicago)
121 W. Chestnut Association: #15-35496-R-3 (Cook – N. Chicago)
Habitat Co. D/B/A Long Grove: #15-35923-R-3 (Cook – S. Chicago)
Commonwealth Edison: #15-36008-I-3 (Cook – Jefferson)

Mr. Glorioso moved to grant a final 60-day extension to Intervenor, Chicago Board of Education in each of the appeals listed above. Mr. Steffen seconded the Motion and it carried 5-0.

- w. Southfield Corporation: #15-35201-I-2 (Cook – Hanover)

Mr. Glorioso moved to grant a final 60-day extension to Intervenor, Elgin S.D. U-46. Mr. Steffen seconded the Motion and it carried 5-0.

- x. 811 Chicago Avenue: #15-25781-R-2 (Cook – Evanston)

Mr. Glorioso moved to grant a final 60-day extension to Intervenor, Evanston-Skokie C.C.S.D. #65. Mr. Steffen seconded the Motion and it carried 5-0.

- y. Dover Park Condo Assoc.: #10-36528-R-3 (Cook – Elk Grove)

Mr. Glorioso moved to grant a final 60-day extension to Intervenor, C.C.S.D. #59 and T.H.S.D. #214. Mr. Steffen seconded the Motion and it carried 5-0.

- z. Metropolitan Square Condo Assoc.: #15-23824-R-2 (Cook – Maine)

Mr. Glorioso moved to grant Intervenor, Des Plaines C.C.S.D. #62 and Maine T.H.S.D. #207 a final 60-day extension. Mr. Steffen seconded the Motion and it carried 5-0.

- aa. Greenplan Properties, Inc.: #10-36165-C-1 (Cook – Oak Park)

Mr. Steffen moved to grant an amended decision pursuant to the revised signed stipulation agreement. Mrs. Kinion seconded the Motion and it carried 5-0.

- bb. James Johannesen: #05-26442-R-1 (Cook – Lyons)

Mr. Bilotta moved to defer this to the next meeting. Mrs. Kinion seconded the Motion and it carried 5-0.

- cc. LJW, LLC: #15-06313-R-1 (McHenry)

Mr. Bilotta moved to deny the request to reinstate appeal and inform the Appellant that the evidence was not timely filed. Mrs. Kinion seconded the Motion and it carried 5-0.

- dd. Robert Avery: #15-36689-R-2 (Cook – N. Chicago)
Karen Renella: #15-36700-R-1 (Cook – Niles)

Mr. Bilotta moved to reinstate each of the appeals listed above and notify the Cook County BOR. Mr. Steffen seconded the Motion and it carried 5-0.

- ee. William Thoms: #15-30193-R-1 (Cook – Proviso)
Truman Cobb: #15-35719-R-1 (Cook – W. Chicago)

Mr. Bilotta moved to reinstate each of the appeals listed above and notify the Cook County BOR. Mr. Steffen seconded the Motion and it carried 5-0.

- ff. Michael Hasemann: #12-00920-R-1 (Kankakee)
Michael Hasemann: #12-00924-R-1 (Kankakee)

Mr. Bilotta moved to reinstate each of the appeals listed above and reschedule them for hearing. Mr. Steffen seconded the Motion and it carried 5-0.

- gg. Exelon Generation Company, LLC: #16-02171-I-3 (DeWitt)

Mr. Glorioso moved to grant Motion to Stay Proceedings to expire on the same date as previous years appeals on the same property. Mrs. Kinion seconded the Motion and it carried 5-0.

hh. MFATO: #15-37024-R-1 (Cook – N. Chicago)

Mr. Glorioso moved to reinstate the appeal and notify the Cook County Board of Review. Mr. Steffen seconded the Motion and it carried 5-0.

ii. Walgreens Company: #15-05078-C-2 (DuPage)

Mr. Bilotta moved to deny the request to Rescind the Default. Mrs. Kinion seconded the Motion and it carried 5-0.

6. Attachments

Decisions A – G and Z

As to Attachment A, Mr. Glorioso moved to approve the attachment. Mr. Steffen seconded the Motion and it carried 5-0.

As to Attachment B, Mr. Bilotta moved to approve the attachment. Mrs. Kinion seconded the Motion and it carried 5-0.

As to Attachment C, Mr. Steffen moved to approve the attachment. Mr. Bilotta seconded the Motion and it carried 4-0 with Mr. Glorioso recusing.

As to Attachment D, Mr. Bilotta moved to approve the attachment. Mrs. Kinion seconded the Motion and it carried 4-0 with Mr. Freeman recusing.

As to Attachment E, Mrs. Kinion moved to approve the attachment. Mr. Steffen seconded the Motion and it carried 4-0 with Mr. Bilotta recusing.

As to Attachment F, Mr. Freeman moved to approve the attachment. Mr. Glorioso seconded the Motion and it carried 4-0 with Mr. Steffen recusing.

As to Attachment G, Mr. Bilotta moved to approve the attachment. Mr. Glorioso seconded the Motion and it carried 4-0 with Mrs. Kinion recusing.

As to Attachment Z, Mr. Freeman moved to approve the attachment. Mrs. Kinion seconded the Motion and it carried 5-0.

Workload Report

Mr. Apostol presented and reviewed the April 2017 Workload Report. He reported this reflects open appeals at the beginning of the year, new appeals added during the year, appeals closed during the year and appeals pending at the end of the year. He further reported staff produced a total of 25,752 closed decisions in the first (10) months of the year. He stated PTAB is projected to close a record 31,000 appeals by the end of the fiscal year on June 30th. He credited staff for record production numbers in an effort to reduce the backlog of appeals. He further stated, he continues to work with staff to review current systems in an effort to streamline the decision process. The Board, once again, thanked Mr. Apostol and staff for the excellent production numbers in FY17.

Mr. Apostol reviewed graphs prepared by IT that reflect, Weekly ASI Visits, Decisions Viewed Weekly, Weekly PTAB Website Visits, Board Portfolios Viewed Weekly, Letters Viewed Weekly, Board Decisions by Month and Xerox Pages printed Monthly. He again noted taxpayers and practitioners are utilizing the website more to track the progress of appeals and to download information. He again stated this continues to save significant staff time and reduced duplication expenses.

7. Other Business

David Suarez and David Egan presented a “power point” presentation on the status of progress regarding PTAB IT projects. David Suarez reviewed the weekly “Appeal Status Inquiry” (ASI) visits (2012-2017) that reflected a substantial increase in all visitors to the PTAB website. He also highlighted the following:

- Weekly ASI Mobile Traffic Percentage
- Weekly PTAB Website Visits
- Weekly PTAB Website Mobile Traffic Percentage
- Traffic Breakdown Analysis
- Decisions Viewed Weekly
- Board Decisions by Month
- Xerox Pages Printed Monthly
- Docuware Scanning System and related workflow
- On-Line Filing Update
- Other Items related to Voice over Internet Phones (VoIP), Staffing and Equipment Purchases.

The Board thanked both David Suarez and David Egan for their excellent preparation, review and presentation of IT updates and for their assistance in moving PTAB forward in upgrading current systems.

8. Adjournment

Mrs. Kinion moved to adjourn the meeting at 11:47 a.m. Mr. Steffen seconded the Motion and it carried 5-0.

Respectfully submitted,

Louis G. Apostol, JD, CAE
Executive Director & General Counsel

LGA/dl